



FOUNDATION STRONG.

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Identification (ID) Policy:

SY 2025-2026

In our continuous efforts to ensure the safety and security of all students, staff, and visitors at Deerfield Beach High School, **we require all students and staff to wear identification (ID) badges at all times while on campus and while attending a school-sponsored event.**

DBHS Expectations for ID Badges

ID Badges:

- Must be visible at all times: not in book bags, pockets, or under clothing.
- Cannot be altered in any way, for example, by the use of stickers, markings, or drawings.
- Shall not be improperly duplicated.
- Must be replaced immediately when lost, damaged beyond recognition, or unavailable during the school day.
 - Students are responsible for their ID badges. A student who has lost his/her identification card will be sent to get a temporary or replacement in Student Affairs.
 - A maximum of 5 temporary ID badges will be given free of charge before students are issued a \$5.00 replacement ID.
 - All staff have the authority to ask students and adults to show their ID badge to verify their identity.
 - A student must surrender his or her ID badge to any staff member upon the staff member's request.
 - Student ID badges or schedules are used for each student receiving a meal as they proceed through the breakfast/lunch line.
 - Any student with unauthorized possession of an ID card not belonging to him or her will be subject to progressive disciplinary action.

Procedures

Beginning of the Year

- Freshman students who do not yet have ID badges will take a picture and receive initial ID badges with lanyards at Freshman Roundup on Thursday, August 7th.
- Teachers will retrieve ID badges for their 1st period class from their mailbox in the morning on Monday, August 11th.
- Beginning Monday, August 11th, Students who do not yet have a permanent ID badge will be directed to Student Affairs or the Media Center to be issued a temporary or permanent ID.

All Year

- A proper visible ID badge is mandatory for students to come onto and remain on the school campus.
- The first ID badge and lanyard are issued to all students free of charge.
- A maximum of 5 temporary ID badges will be given free of charge before students are issued a \$5.00 replacement ID.
- Replacement ID badges will be a \$5.00 student obligation for each additional replacement. A lanyard may be given if available.
 - Having an obligation may prevent students from participating in school activities.
- Students will be automatically given a temporary or replacement ID (\$5.00 charge for each replacement) if they do not have one when coming into the school campus.



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Incentives and Rewards

School-wide incentives and rewards may include:

- Verbal positive praise
- Students being awarded "Buck Bucks" which they may use to purchase snacks, tickets for school events, or swag.
- Acknowledgements
 - on the school announcements, website, social media, or newsletter
 - Awards ceremonies or assemblies
 - Administrative incentives (TBD by individual administrator)

*In addition to school-wide incentives, school staff and teachers are encouraged to implement individual incentives and rewards. Examples include verbal positive praise, certificates, and preferred classroom/school duties.

Consequences/ Progressive Discipline

Students found not wearing ID's will be subject to the following consequences:

- **1st Offense:** Verbal Warning and Temporary ID will be issued
- **2nd Offense:** Parent Notification, temporary ID issued
- **3rd + Offense:** Progressive discipline for disobedience/insubordination/defiance through administrative referral process & Replacement ID issued after the 5th temporary ID has been given. There will be a \$5.00 obligation for each replacement ID issued.

STAFF ID Procedures and Expectations

- Staff IDs can be found in office mailboxes.
- New or Replacement IDs
- Tuesday 9am-12pm
- Media Center
- Cady Picture/ ID issued on the spot
- Yellow DBHS lanyard provided
- Model the Expectation!
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- To model the expectations for students to wear IDs. A best practice for DBHS Staff is to have to have an ID badge on and visible at all times while on campus.



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STUDENT FAQs

Q. I have never received an ID badge. What should I do?

A. There are 2 locations to receive an ID badge. Please visit either of these locations before 7:40 and during your lunch period unless directed otherwise by a staff member.

1. Student Affairs
2. The RISE room 146

Q. I lost my ID here at school. Do I need to get a replacement?

A. Before requesting a replacement, visit Student Affairs to see if your original ID badge was turned in to Loss & Found. If it has not been found, request a replacement at one of the ID locations.

Q. I have an ID but I left it home.

A. Request a temporary ID badge from one of the ID locations. Continuous issuing of a temporary or replacement ID will result in an obligation and disciplinary action. See the Consequences section of the ID policy

Q. I lost my ID here at school. Do I need to get a replacement?

A. Before requesting a replacement, visit Student Affairs to see if your original ID badge was turned in to Loss & Found. If it has not been found, request a replacement at one of the ID locations.

Q. I have a replacement ID that does not have a barcode on it for me to get lunch. What should I do?

A. Go to the front office to have your schedule printed. You will be able to get lunch using the barcode on the printed schedule.

STAFF FAQs

Q. What is my role in supporting the school's Student ID plan?

A. Everyone's cooperation and a unified approach leads to a safer campus for all. Your role as a staff member is to ensure that students have and are wearing their school-issued ID while in your classroom or on campus.

Q. How can I ensure that students are wearing their ID badge?

A. Best practices:

- Teachers are encouraged to:
 - have signage on the classroom door and in the classroom among with the other classroom policies and procedures stating the expectation for IDs.
 - stand at the classroom door during class changes to ensure that students entering and exiting the classroom comply with the Student ID policy.
- All staff are encouraged to:
 - give positive praise for students adhering to ID expectations.
 - provide verbal reminders for ID expectations.
 - send student without an ID to Student Affairs or the RISE room for a temporary or replacement ID.

Q. What should I do if a student arrives at my classroom and does not have an ID badge?

A. Direct the student to Student Affairs to receive a temporary ID badge or replacement. In Focus, mark the student Absent Unexcused and create a note "No ID. Sent to Student Affairs or RISE room." When the student returns, update the attendance record.

Q. I sent a student to Student Affairs for a temporary ID badge or replacement but the student never returned.

A. Call the Front Office (754) 322-0657 to notify them that the student hasn't returned. Create a discipline referral using MTSS in Focus. All administrators are assigned to all referrals. Therefore, send an email to your administrator notifying them of the referral and the incident in detail.

Q. A student refuses to obtain and wear an ID badge, what should I do?

A. Refrain from engaging in a confrontation with the student. Create a discipline referral.